

THE FORMAT FOR ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF THE IQAC

NAME OF THE COLLEGE : SHREE AGRASEN MAHAVIDYALAYA
 NAME OF THE AFFILIATING UNIVERSITY : UNIVERSITY OF GOUR BANGA
 YEAR OF REPORT : 2014-15

SECTION A: Plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement:

1. Decision is to be taken for construction of Smart Class Room.
2. To cater to the needs of slow learners through remedial classes.
3. To increase the subject options available to students, e.g. Physical Education, Philosophy and Education, etc.
4. Increase in amenities and facilities, e.g. water purifier, construction of bitumen road inside the campus, and shifting of library for augmenting services, etc.
5. A decision is taken for digitization of college library.

SECTION B: Details in respect of the following:**1. Activities reflecting the goals and objectives of the college**

- Construction of Smart Class Room is started.
- Remedial classes were conducted to help the slow learners to improve their academic performance.
- Proposals for introduction of Physical Education, Philosophy and Education, etc. is submitted.
- The process of shifting and renovation of the library has been initiated
- Consultation is started with different agencies for digitization of library.

2. New academic programmes initiated (UG and PG):

Level of Programme	Existing programmes	Number of programmes added during the year
PhD	NIL	NA
PG	NIL	NA
UG	Bengali English History Political Science Sociology Urdu Hindi Commerce	NIL
PG Diploma	NIL	NIL
Advanced Diploma	NIL	NIL
Diploma	NIL	NIL
Certificate	NIL	NIL
Others	NIL	NIL
Total	08	NIL

3. Innovations in curricular design and transaction:

- Admission is strictly on merit basis. All Rules and Regulations, reservation policy, etc. of the State Government and affiliated University is accurately followed. All information is properly uploaded in the college website, and in the notice board of the college.
- The college authority encourages teachers not only in participating OP, RC or STC sponsored by UGC but also in other Faculty Development Programmes, Seminars, etc.
- Class tests are held at regular intervals and students are allowed to see their evaluated answer scripts.
- Students overall feedback during 3 years of study in our college is taken from outgoing students of Part-III.

4. Inter-disciplinary programmes started:

- A seminar on International Mother Language Day was celebrated on 21st February in collaboration with all the language departments of the college
- A programme is organised by Department of Commerce on “Filing of Income Tax Return” for the benefit of employees of all departments.

5. Examination reforms implemented:

Examinations conducted as per the strict guidelines of the University of Gour Banga. College generally maintains the traditional Examination System, mainly because, for any radical reformation in Examination System, the College is required to take prior permission from the University. The College is an affiliated College, and does not enjoy any decisional autonomy.

6. Candidate qualified: NET/SLET/GATE etc. : Not applicable

7. Initiative towards faculty development programme:

Faculty/Staff Development Programme	Number of faculty benefited
Refresher courses	1
UGC – Faculty Improvement Programme	0
HRD programmes	0
Orientation programmes	1
Faculty exchange programme	0
Staff training conducted by the university	0
Staff training conducted by other institutions	0
Summer/Winter schools, Workshops, etc.	0
Others	0

8. Total number of seminars/ workshops conducted:

Level	International	National	State	University	College
Number		2			1
Agencies		UGC			IQAC

9. Research projects a) Ongoing: NIL; b) Completed: NIL

10. Patents generated, if any: Not applicable

11. New collaborative research programmes: Not applicable

12. Research grants received from various agencies: No scope

13. Details of research scholars: Not applicable

14. Citation index of faculty members and impact factor: NIL

15. Honours / Awards to the faculty (National and International): NIL

16. Internal resources generated:

- Seminar Proceedings “Bangla Sahitye Prachin O Madhya Bharatiya Sahityer Anusrijan” published by Department of Bengali (ISBN: 978-93-824770-7-5).
- Seminar Proceedings “Cultural Plurality and Nation Making in India” published by Department of History (ISBN: 978-81-929475-2-5).
- Published “*Shree Agresen Mahavidyalaya Research Journal*”.

17. Details of departments getting assistance / recognition under SAP, COSIST (ASSIST)/ DST, FIST, and other programmes.: NIL

18. Community Services:

- A programme is organised on HIV and AIDS. In this programme the College Unit of the Red Ribbon Club is formed.
- Public campaigning on AIDS started.
- Awareness programme on keep your campus clean.
- Campaigning on Pulse Polio initiated. Parents of the villages are encouraged not to miss a single pulse polio vaccination upto the age of 5 for their children.
- NSS day and ‘Baishe Sraban’ are celebrated

19. Teachers and officers newly recruited

Teachers: NIL, Non-Teaching: NIL

20. Teaching – Non-teaching staff ratio: 9 : 6

21. Improvement in the Library services:

A decision is taken for purchase of SOUL 2.0 software for the library.

22. New books / journals subscribed and their value

	Existing books	No. of books newly added	Amount (Rs).
Text books	5765	192	42,230
Reference books	625	110	33,274
Journals	50	NIL	NIL
Competitive	338	NIL	NIL

23. Courses in which student assessment of teachers is introduced and the action taken on student feedback: Not yet introduced

24. Feedback from stakeholders: No feedback is taken

25. Unit cost of education: BA(Gen.)=Rs. 7640, BA(Honours)=Rs. 8600, B.Com.(Gen.)=Rs.9440, B.Com.(Honours)=Rs.10400, B.Sc.(Gen.)=Rs. 12050

26. Computerization of administration and process of admissions and examination results, issue of certificate:

Computerization of administration	Office of the Principal is fully computerized by incorporating Student Plus and Fina Ware software
Process of admissions	Offline admission as per the guidelines of State Govt. and University of Gour Banga
Examination results	Published in the website of the University
Issue of certificates	Offline issue of hard copy of certificates by the University

27. Increase in the infrastructural facilities:

<i>Facilities</i>	<i>Number</i>
Class room	NIL
Laboratories	NIL
Seminar halls	NIL
No. of important equipments purchased during the year	16
Value of the equipment purchased during the year (Rs. In lakhs)	Rs. 6,68,598

28. Technology up-gradation:

Item	Existing	Added	Total
Computers	17	3	20
Laptop	2	1	3
Printer	6	4	10
Projector	2	1	3
Photocopier	2	1	3
Fax machine	1	1	2
Wi-Fi	0	1	1
Intercom	0	1	1
Sony TV	0	1	1
Refrigerator	0	1	1
Water purifier	3	1	4
AC Machine	0	0	0

29. Computer and internet access and training to teachers, non-teaching staff and students:

Broadband internet facility is available in teachers' common room. No internet access to students.

30. Financial aid to students:

Free studentship, Government scholarships, prize and award to meritorious students.

31. Activities and support from the Alumni Association: Decision is taken to form a registered Alumni Association of the college.**32. Activities and support from the Parent – Teacher Association:** NIL**33. Health services:** College provides health checkup camp for students at weekly interval.**34. Performance in sports activities:** Students participate in sports at the District/University/State level.**35. Incentives to outstanding sportspersons:** No incentive**36. Student achievements and awards:** Awarded 1st in District Level Youth Parliament Competition**37. Activities of the Guidance and Counseling unit:** No Guidance and Counseling unit**38. Placement services provided to students:** NIL**39. Development programmes for non-teaching staff:** No programmes**40. Good practices of the institution:**

- Imparting knowledge to the SC/ST/OBC/Minority prone backward students.
- Carefully nurture female minority students.

41. Linkage developed with National / International, academic / research bodies

No linkage

42. Action Taken Report on the AQAR of the previous year:

NA

43. Any other relevant information the institution wishes to add.

No other information

SECTION C : Outcomes achieved by the end of the year (attach separate sheet if required):

- IQAC motivated research publication and the second issue of Shree Agrasen Mahavidyala Research Journal was published.
- Two National seminars, One State Level Seminar were organized.
- To promote research work of teachers broadband internet facility is provided. .
- To encourage students' involvement, Wall Magazines are published by different departments.
- Filling the Reports of AISHE
- Formed Planning Board for better decision making relating to utilization of UGC –XI th Plan Grant
- Some departments hold class test, the evaluated papers are shown to the students.

SECTION D: Plans of the college for the next year:

- To encourage teachers to participate in research activities and organise students' seminar, quiz contests, excursions and educational tours.
- To complete the construction of Smart Class Room and construct new class room to mitigate the shortage of class rooms.
- To submit proposal for UGC sponsored seminar in the college
- To take necessary steps for NAAC visit
- The existing facility of the library and canteen of the college will be upgraded.
- To cater to the needs of slow learners through remedial classes
- To increase the subject options available to students
- Increase in amenities and facilities
- Increased digitization of library

**Name & Signature of the
Director/Coordinator,**

**Name & Signature of the
IQAC Chairperson, IQAC**