

To  
The Principal / Teacher In Charge / Officer In Charge  
All Affiliated Colleges affiliated under UGB,  
District: Malda, Uttar Dinajpur, Dakshin Dinajpur

Sub.: On-Line Teaching-Learning Program

Sir / Madam,

In pursuance to the direction of the Hon'ble Vice Chancellor, University of Gour Banga, Malda, following the present crisis due to the COVID-19, the undersigned would like to request you to consider initiatives, if possible, to initiate the 'on-line teaching-learning program' using various modes like Skype, Zoom, E-mail, WhatsApp, telephone etc. or any other suitable mode as per the requirement and affordability of the respective departments of your college and their students to cover the untaught portions of the syllabi (if any) for the immediate upcoming UG Examinations.

The undersigned would also directed to request you to send a report within 08.04.2020 (by email) regarding the effective measures taken by your college to combat the COVID-19 situation, following the guidelines and directions issued time to time by the Government of West Bengal.

Thanking you,

**sd/-**  
Dr. Apurba Chakraborty  
Inspector of Colleges,  
University of Gour Banga, Malda

Copy to:

1. The Hon'ble Vice Chancellor, UGB
2. The Registrar, UGB
3. Office File