

# 1<sup>st</sup> meeting of the IQAC

Dated: 9-08-2014

A meeting of the IQAC of Shree Agrasen Mahavidyalaya, Dalkhola, Uthar Dinapur is held on 9-08-14 at 11-30 a.m in the Teacher-in-Charge's Chamber. Following resolutions are taken and following members are present in the meeting.

## A. Members Present:

1. Dr. Jayelā Basu, T-I-C. Chairman, IQAC - J. Basu  
9.8.14
2. Dr. Tapas Kumar Chatterjee, External Member - T.K.C.  
9.8.14
3. Dr. Bikash Ray, External Member - B.R.  
9.8.14
4. Prof. Joyree Das, Member, IQAC - J.D.  
9.8.14
5. Prof. Pandab Ch. Majee, Member, IQAC
6. Prof. Raghavendra Ray, Member, IQAC - P.R.  
9.8.14
7. Prof. Ramkishore Barman, Member, IQAC - R.K.B.  
9.8.14
8. Dr. Manas Jana, Co-ordinator, IQAC, - M.J.  
9.8.14

## B. AGENDA :-

1. Welcoming of the members by the Chairman of IQAC.

Resolution :- At the outset Dr. Jayelā Basu, T-I-C and Chairman (IQAC) welcomed the Hon'ble members of the IQAC to the first

meeting of the IQAC and express gratitude to the members for their support to the IQAC.

2. To discuss about maintenance of quality as per the Parameters prescribed (7 Parameters of NAAC).

Resolution:- Resolved that the Convenors of Seven Sub-Committee along with their members will work sincerely to maintain the quality as per the Parameters prescribed. A feedback in written form will be taken after every three months.

3. The Plan of action to be taken for the year 2014-15 towards quality enhancement.

Resolution:- Drafts of the IQAC activities should be based on the plan of action chalked out towards quality enhancement in the year 2014-15 for which Co-ordination, IQAC is authorized to draft the plan in consultation with the members of IQAC.

4. To take note about the on-line LOT for NAAC assessment.

Resolution:- Resolved that on-line LOT for NAAC assessment will be submitted before January, 2015. Necessary development in infrastructure and academic side should be done on top priority.

5. To consider duly filled in APT-forms submitted by the teachers who applied for higher position.

Resolution:- It is resolved that the Coordinator will consult and take assistance of Prof. Bikash Ray, Director, IQAC, GBU ~~to~~ to consider duly filled in APT-forms submitted by the teachers who applied for higher position.

6. Any other matter with the permission of the Chair.

It is unanimously resolved that Sri Sanyeev Chakraborty, cashier will be included as the N.T.S. member from the next meeting.

Manoj Jana  
Coordinator 9/8/19  
IQAC

State Agency for Quality  
Dalkhola, Udar 751024

2nd meeting of the IQAC

Dated: - 09-01-2015

A meeting of the IQAC of Shree Agrasen Mahavidyalaya, Dalkhola, Uttar Dinajpur is held on ~~09-01-2015~~ 09-01-2015 at 11.00 am in the Teacher-in-Charge's Chamber. Following resolutions were taken and following members are present in the meeting.

A. Members present:

1. Dr. Jayeeta Basu, T-I-C, chairman, IQAC - J. Basu 9.1.15
2. Dr. Tapas Kumar Chatterjee, External member - ~~W. M. 9/1/15~~
3. Dr. Bikash Ray, External member - ~~H. 9/1/15~~
4. Prof. Joyree Das, Member, IQAC - J. D. 9/1/15
5. Prof. Pomdab Ch. Majee, Member, IQAC - ~~P. M. 9/1/15~~
6. Prof. Raghendra Ray, Member, IQAC - Ray 9.1.15
7. Prof. Romkishore Barman, Member, IQAC - ~~R. B. 9.1.15~~
8. Dr. Manas Jana, co-ordinator, IQAC - ~~M. J. 9/1/15~~
9. Sri Sanyee Chakraborty, member, IQAC - ~~S. C. 9/1/15~~

B. AGENDA :-

1. To discuss the Process of CAS for the promotion of the teachers of ~~the~~ the Mahavidyalaya.

Resolution:- Resolved that ~~the~~ all the process

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of CAS will be initiated on urgent basis. What ever the problems are will face by the teachers are to be shorted out by the Co-ordinators, IQAC. The T-I-C is requested to take necessary steps in this regard.

2. To take decision regarding the departmental Seminars for each department.

Resolution: - It is resolved that to enhance the academic environment of the Mahavidyalaya each dept. will organise one departmental Seminar in each academic year. The IQAC will sponsored the Seminars and extend the co-operation to make the Seminars successful.

9. Misc.

It is unanimously resolved that one workshop on CAS will be organised very soon by inviting resource persons.

Manas Jans  
Coordinator  
09/01/2015

Suren Anand  
Principal

## 3rd Meeting of IQAC

Dated:- 16-10-2015

A meeting of the IQAC, Shree Agrasen Mahavidyalaya, Dalkhola, Utkal Biraipur is held on at 11:30 a.m. in the Teacher-in-charge's Chamber. Following resolutions are taken and following members are present in the meeting.

### A. Members present:-

1. Dr. Jayeeta Basu:- J. Basu  
TIC & Chairman, IQAC

2. Dr. Tapas Kr. Chatterjee :-  
External member

3. Dr. Bikash Ray :-  
External member

4. Smt. Jaysree Das :- J.D.  
member, IQAC

5. Sri Pandab Ch. Nayee:-  
member, IQAC

6. Sri Raghavendra Ray :-  
member, IQAC

7. Sri Ramkishore Barman:-  
member, IQAC

8. Dr. Manas Jana :-  
Co-ordinator, IQAC

9. Somjee Chatterjee, cashier, member, IQAC

### B. Agenda:-

1. To take decision regarding the utilization of fund of IQAC.

Resolution:- It is resolved that to enhance the quality of academic area IBAC use its fund ~~to~~ for the development of college academically.

1. Computer training for non-teaching staff.

2. Resolution:- Coordinator (IBAC) is proposed to conduct Computer training programme for the non-teaching staff. to develop their skill in this field.

3. To appraise the members about the "Uccho Shiksha Utsaho Brrithi".

Resolution:- Co-ordinator (IBAC) express his wish to provide the one time scholarship to the students who are taking the admission to the P.G. Courses ~~in~~ regular.

Manas Jana

Coordinator

IBAC  
Shree Jagadgurur Mahaswami  
Dakshina, Cuttack

## 4th meeting of IQAC

Dated: 15-03-2016

A meeting of the IQAC of Shree Agrasen Mahavidyalaya, Dalkhola, Uttar Dinajpur is held on 15-03-2016 at 12:00 noon in the Teachers-in-charge's chamber. Following members are present in the meeting and following resolutions are taken.

### A. Members Present :-

1. Dr. Jayeeta Basu, T-I-C, Chairman, IQAC:- J. Basu 15/3/16
2. Dr. Tapas Kumar Chatterjee, External member:- T. K. Chatterjee 15/3/16
3. Dr. Bikesh Ray, External member:-
4. Prof. Joyree Das, member, IQAC:- J. D. 15/3/16
5. Prof. Pandab ch. Majee, member, IQAC:-
6. Prof. Raghabendra Ray, member, IQAC:-
7. Prof. Ramkishore Basman, member, IQAC:- R. K. Basman 15/03/16
8. Dr. Manas Jana, Co-ordinator, IQAC:- Manas Jana 15/3/16
9. Dr. Prantosh Sen, Special invitee, IQAC:- Prantosh Sen 15.3.16
10. Md. Khalilur Rahaman, President, GB: Md. Khalilur Rahaman
11. Sri Sanjeev Chakraborty, member, IQAC:- S. Sanjeev Chakraborty 15/3/16

### B. AGENDA :

1. Submission of the Annual Quality Assurance Reports, 2015 by the Co-ordinator IQAC



Resolution:- member carefully went through the report and the ~~meeting~~ <sup>minutes</sup> suggested many mistakes. that some point is to be rectified. and

2. To discuss the plan of action to be taken for the year 2016-17 towards quality enhancement.

Resolution:- The plan of action to be taken in the year 2016-17

1. Infrastructure Planning: To construct the guest house, girls hostel and running track.
2. Organization of excursion for students.
3. To encourage teachers to undertake minor and major research projects, to register for Ph.D. and to participate in seminars, workshops and conferences.
4. To conduct extension activities through NSS.
5. To render economic help to poor and needy but ~~class~~ sincere students.
6. To enrich library and computer resources.
7. To organize blood donation camp.
8. To introduce distance education in P.G. level.

5. To discuss about the SSR-2015 submitted to the NAAC for accreditation.

Resolution:- The members carefully went through the report and then suggest to prepare the documents according to the SSR.

1. Misc:-

Resolution:- ~~To~~ Resolved that the Spoken English class will be started from ~~the~~ with the commencement of first year classes.

A free computer training programme for NTS will be organised before the NAAC visit.

The meeting was ended with vote of ~~of~~ thanks to all the members.

Manas Jena

15/08/2016

State  
Dakshin

# 5th meeting of ISAC

Dated :- 09-09-2016

A meeting of the ISAC of Shree Agrasen Mahavidyalaya, Dalkhola, Uttar Dinajpur is held on 09-09-2016 at 11:00 am in the Teacher-in-Charge's Chamber. Following members are present in the meeting and following resolutions are taken:-

## A. members present :-

1. DR. Jayelā Basu, T-I-C, Chairman, ISAC - J.B. 9/9/16
2. DR. Tapas Kumar Chatterjee :- External member - T.K.C. 9/9/16
3. DR. Bikash Ray, External member :- B.R. 9/9/16
4. Prof. Joysee Das, member, ISAC :- J.D. 9/9/16
5. Prof. Pandab Ch. Majee, member, ISAC :- P.C.M. 9/9/16
6. Prof. Raghavendra Ray, member, ISAC :- R.R. 9/9/16
7. Prof. Ramkishore Boreman, member, ISAC :- R.B. 09.09.2016
- ~~8. Prof. Joysee Das~~
8. DR. Manas Jana, Co-ordinator, ISAC :- M.J. 9/9/2016
9. Sri Sanjeev Chakraborty, member, ISAC :- S.S.C. 9/9/16

## B. AGENDA:

1. Appraise the members regarding the visit of peer Team for NAAC assessment

Resolution:- The co-ordinator appraise the name of members in peer Team who will

visit our Mahavidyalaya from 26th to 28th September, 2016.

2. To discuss the report of Departmental Seminars organized by ISAC.

Resolution:- The co-ordinator submitted the report of departmental Seminars. The members of ISAC unanimously approved the expenditure incurred for the departmental Seminars.

3. To discuss about the preparation of NAAC visit from 26th Sept. to 28th Sept, 2016.

Resolution:- The members proposed to prepare the all the official documents and file up them. Make the File index for the peer team, listing all the publications of teachers, documents of Seminars held in the College. They suggested to give emphasis on Academic area and on the library to get as the main scoring is in these area.

4. Misc:-

Resolution:- Members proposed to prepare a powerpoint presentation for ISAC.

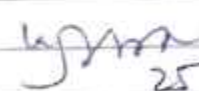

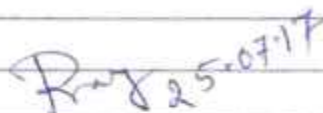


Manoj Jais 9/9/16

## 6<sup>th</sup> meeting of IQAC

Dated :- 25/07/2017

A meeting of the IQAC of Shree Agrasen Mahavidyalaya, Dakshin, Uttar Dinajpur is held on 25/07/2017 at 12.30 P.m. in the Teacher-in-charge's chamber. Following members are present in the meeting and following resolutions are taken :-

### A. Members Present :-

1. Dr. Tapas Kumar Chatterjee :-  25/7/17  
Honorable External Member
2. Dr. Bikash Ray  
Honorable External Member :-
3. Prof. Joysree Das, member, IQAC :- J.D. 25/7/17
4. ~~Prof.~~ Dr. Manas Jana (on lien) :-  25/7/17  
member, IQAC
5. Prof. Raghavendra Roy :-  25.07.17  
member, IQAC
6. Prof. Ramkishore Barman :-  25/07/17  
member, IQAC
7. Sri Sanjib Chakraborty :-  25/7/17  
member, IQAC
8. Prof. Sanat Kumar Adhikary :-  
Co-ordinator, IQAC
9. Dr. Jayelā Barua :- J. Barua  
Chairman, IQAC 25/7/17

6<sup>th</sup> Meeting of IQAC  
Dated: 30.08.2017

### Resolution:

1. To take decision regarding Teaching-learning-Evaluation system of each department as per the guidelines of NAAC peer team.

Resolution: - The members provided valuable suggestion regarding the Teaching-learning-Evaluation system. Here ICT enabled classrooms to be set up for smooth conduction of digitized classes. Evaluation system to be improvised. Innovative ideas to be introduced in class and new techniques to be used to make the assignments more interesting. This can enhance the interest of students and evaluation system can be improved.

2. Take Report from each department regarding the attendance of the students.

Resolution - Each department have been advised to submit monthly report of students' attendance. A proforma to be provided by IQAC coordinator to maintain the record systematically.

Sanat Kumar Adhikary

IQAC

30/8/17

(Shri Sanat Kumar  
Adhikary)

Coordinator IQAC

Shree Agrasen Mahavidyalaya

Minutes of the Meeting held on 26.06.2018

Members present in the Meeting

- 1) Dr. Jayeeta basu Principal and Chairperson *J. Basu*
- 2) Sri Sanat Kumar Adhikary, Co-ordinator
- 3) Dr. Tapas Kumar Chatterjee (Ex- Registrar, NBU) *ytro*
- 4) Prof. Raghavendra Ray (Bursar) – Administrative Representative
- 5) Smt. Joysree Das, Member, IQAC
- 6) Sri Ramkishore Barman – Internal Member *B<sup>r</sup>*
- 7) Sri Sanjib Chakraborty , Cashier – Internal Member
- 8) Smi. Beauty Dutta – Alumni Representative

Shri Sanat Kumar Adhikary, Coordinator IQAC proposed the name Dr. Jayeeta basu, Principal & Chairperson IQAC, to preside over the meeting

Agenda 1: The Coordinator discussed with all the departments the existing system of teaching learning evaluation and asked all the departments to upgrade their system by maintaining a proper lesson plan or academic diary. All are requested to publish papers in UGC Care List Journals and involve themselves in research activities. All the departments are requested to submit their report on research activities.

Agenda 2: The Coordinator brought to the notice of the NSS coordinator that the extension activities need to be strengthened. More students need to be involved in various activities.

As there was no other matter to discuss the meeting ended with a vote of thanks to the chair.

*Sanat K Adhikary*  
Sanat Kumar Adhikary 26.06.18  
Coordinator,  
Coordinator  
IQAC  
Shree Agrasen Mahavidyalaya  
Dakshola, Ulur, Dinajpur

Minutes of the Meeting held on 19.05.2019

Members present in the Meeting

- 1) Dr. Jayeeta basu Principal and Chairperson *J. Basu*
- 2) Sri Sanat Kumar Adhikary, Co-ordinator *S.K.A.*
- 3) Dr. Tapas Kumar Chatterjee (Ex- Registrar, NBU) *T.K.C.*
- 4) Prof. Raghabendra Ray (Bursar) – Administrative Representative *R.R.*
- 5) Smt. Joysree Das, Member, IQAC *J.D.*
- 6) Sri Ramkishore Barman – Internal Member
- 7) Sri Sanjib Chakraborty, Cashier – Internal Member *S.C.*
- 8) Smt. Beauty Dutta – Alumni Representative

Shri Sanat Kumar Adhikary, Coordinator IQAC proposed the name Dr. Jayeeta basu, Principal & Chairperson IQAC, to preside over the meeting

1. The Coordinator discussed with all the Science departments about their specific requirements. It was decided in the meeting that the Science labs need to be renovated immediately for better functioning of the Departments. It was decided that a separate science faculty would be set up in the new academic building which is under construction.

2. All the Departments are requested to publish papers in UGC Care List Journals and involve themselves in research activities. All the departments are requested to submit their report on research activities at the earliest.

3. The Coordinator brought to the notice of the Chairperson in consultation with the Librarian that the Library needs to be expanded for the introduction of CBCS System. Adequate shelves need to be placed to keep books as per semester. It was decided in the meeting that the matter would be placed before Governing Body for approval.

As there was no other matter to discuss the meeting ended with a vote of thanks to the chair.

*Sanat K. Adhikary*  
Sanat Kumar Adhikary 19.05.19  
Coordinator.  
Coordinator  
IQAC  
Shree Agrasen Mahavidyalaya  
Dalkhola, Udaipur



Minutes of the Meeting held on 17.04.2020

Members present in the Meeting

- 1) Dr. Jayeetabasu Principal and Chairperson
- 2) Sri Sanat Kumar Adhikary, Co-ordinator *J. Basu*
- 3) Dr. Tapas Kumar Chatterjee (Ex- Registrar, NBU) *Y. Basu*
- 4) Prof. Raghavendra Ray (Bursar) – Administrative Representative
- 5) Smt. Joysree Das, Member, IQAC
- 6) Sri Ramkishore Barman – Internal Member
- 7) Sri Sanjib Chakraborty, Cashier – Internal Member
- 8) Smt. Beauty Dutta – Alumni Representative

Shri Sanat Kumar Adhikary, Coordinator IQAC proposed the name Dr. Jayeeta Basu, Principal & Chairperson IQAC, to preside over the meeting

1. The Coordinator discussed with the chairperson regarding promotions of eligible teachers. All eligible teachers are asked to submit their prayer for CAS. They are also requested to prepare their documents with utmost clarity and precision as per CAS guidelines.
2. All the Departments are requested to ask their students to participate in the Students' Satisfaction Survey. The Departments are asked to conduct a meeting with the students stating the significance of Students' Satisfaction Survey. As the college is moving towards NACC 2<sup>nd</sup> Cycle all the Departments need to take the matter seriously and ask the students to participate in the Survey.

As there was no other matter to discuss the meeting ended with a vote of thanks to the chair.

*Sanat K Adhikary*  
Sanat Kumar Adhikary 17.04.20  
Coordinator  
IQAC  
Shree Agrasen Mahavidyalaya  
Dalkhola, Guwahati

*seen*  
*OB*

## Minutes of the Meeting held on 20.02.2021

### Members present in the Meeting

1. Dr. Jayeeta Basu Principal and Chairperson. *J. Basu.*
2. Sri Sanat Kumar Adhikary, Co-ordinator. *S. Adhikary.*
3. Dr. Tapas Kumar Chatterjee (Ex-Registrar, NBU) - External Expert *Tapas*
4. Prof. Bikash Roy (Dean, Arts, GBU) - Senior Administrative Officer
5. Sri Raghavendra Ray (Bursar) - Administrative Representative *R. Ray*
6. Smt. Joysree Das - Internal Member
7. Dr. Manas Jana - Internal Member *M. J.*
8. Sri Ramkishore Barman - Internal Member *R. Barman*
9. Sri Asit Biswas - Internal Member *A. Biswas*
10. Sri Sanjib Chakraborty, Cashier - Internal Member *S. Chakraborty*
11. Smt. Beauty Dutta - Alumni Representative *Beauty Dutta*

Shri Sanat Kumar Adhikary, Coordinator IQAC proposed the name of Dr. Jayeeta Basu, Principal & Chairperson IQAC, to preside over the meeting.

### Agenda: 1. Presentation of Achievements of 2017-2018 & AQAR 2016-2017

The coordinator presented the achievements of 2017-2018 & showed the Annual Quality Assurance Report of 2016-2017. The External Members are very happy with the overall performance of our college & certain valuable suggestions are given by them for quality improvement like

Prof. Tapas Kumar Chatterjee suggested for Language Lab for development of speaking power of the students.

### Agenda 2. Departmental Seminar & Workshops

The Coordinator informed that our Respected Chair announced in the Teachers Council meeting that all the departments must will organise Seminar/ workshop/ paper presentation by students with in the financial year 2019-2020. Shri Raghavendra Ray, Bursar told that Rs. 5,000 is allotted for each department to

organise Seminar/ Workshop/ Special Lecture. The coordinator requested the chair if the amount can be increased. The members thank the chair for the initiative.

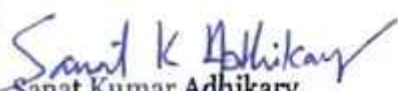
**Agenda -3.** To discuss on Mentoring System of the College.

The Coordinator brought to the notice of the members that the Mentoring System has not been started in proper way. After elaborate discussions it was decided that


All the teachers of the Departments will be Mentors. The Mentoring Committee will frame the detailed procedure and list of mentors and implement the system as soon as possible.

**Agenda -4.** Any other matter with the permission of the chair.

As there was no other matter to discuss, all the members appreciated the effort of the institution and the meeting ended with a vote of thanks to the Chair.

  
Sanat Kumar Adhikary  
Coordinator, IQAC  
Shree Agrasen Mahavidyalaya

  
Coordinator  
IQAC  
Shree Agrasen Mahavidyalaya  
Dalkhola, Uttar Dinajpur

  
Dr. Jayeeta Basu  
Principal  
Shree Agrasen Mahavidyalaya  
Principal  
Shree Agrasen Mahavidyalaya  
Dalkhola, Uttar Dinajpur

IQAC, Shree Agasen Mahavidyalaya Minutes of the Meeting held on 16.02.2022

Members present in the Meeting

1. Dr. Jayeeta Basu Principal and Chairperson. *J. Basu*
2. Sri Sanat Kumar Adhikary, Co-ordinator. *S. K. Adhikary*
3. Dr. Tapas Kumar Chatterjee (Ex-Registrar, NBU) - External Expert *ujmm*
4. Dr. Asit Biswas (Bursar) - Administrative Representative *as. b.*
5. Smt. Joysree Das - Internal Member *J. D.*
6. Sri Ramkishore Barman - Internal Member *R. B.*
7. Sri Sanjib Chakraborty, Cashier - Internal Member *sc*
8. Smt. Beauty Dutta - Alumni Representative *Beauty Dutta*

Shri Sanat Kumar Adhikary, Coordinator IQAC proposed the name of Dr. Jayeeta Basu, Principal & Chairperson IQAC, to preside over the meeting.

Agenda: 1. The coordinator informed that the 2<sup>nd</sup> Cycle NAAC has been due from November 2021. Due to pandemic situation we are unable to complete our 2<sup>nd</sup> Cycle. Now it is high time to initiate the process immediately. All are requested to prepare their departmental papers and individual academic record and submit to the Coordinators. Prof. Tapas Kumar Chatterjee appreciate the ongoing process of Library automation under COHA.

Agenda 2. The Coordinator informed that our Respected Chair announced in the Teachers Council meeting that all the departments must organise Seminar/workshop/ paper presentation by students. Dr. Asit Biswas, Bursar told that Rs. 5,000 is allotted for each department to organise Seminar/ Workshop/ Special Lecture. The coordinator requested the chair if the amount can be increased. The members thank the chair for the initiative.

Agenda -3. The Coordinator brought to the notice that there an urgent need to form committees for proper development of NAAC process. After thorough discussion various committees were formed. Each committee will provide the feedback of their work every month to the NAAC coordinator. The list of committees along the name of the members will be hanged on Teachers' Notice Board very soon.

Agenda -4. Any other matter with the permission of the chair. As there was no other matter to discuss, all the members appreciated the effort of the institution and the meeting ended with a vote of thanks to the Chair.

*Sanat K Adhikary*  
Dr. Sanat Kumar Adhikary

Coordinator, IQAC

Shree Agasen Mahavidyalaya

*Coordinator*  
IQAC

Shree Agasen Mahavidyalaya  
Dalkhota, Uttar Dinajpur

Dr. Jayeeta Basu

Principal

Shree Agrasen Mahavidyalay  
*Principal*

Shree Agrasen Mahavidyalaya  
Dalkhota, Uttar Dinajpur

Minutes of the Meeting of the Internal Quality Assurance Cell

September 05, 2023

A meeting of the IQAC was held on September 05, 2023 at 1 PM in Room No 201.

The meeting started with the welcome remarks of the Principal. The Principal presented an overview of the issues to be discussed in the meeting.

Resolution No.1

Confirmation of Minutes

Minutes of the IQAC Meeting held on April 05, 2023 were confirmed.

Resolution No.2

All the Departments have been asked to do the Result Analysis for better performance of the students and also to get a clear view of the weaknesses of some students who were successful to score the desired percentage.

Resolution No. 3

All the Departments were informed that the internal and tutorial assessment of the students needs to be done carefully so that the students are not deprived in any department. Some suggestions have also been provided by the members to improve the quality of assessment. Suggestions such as group presentations, open book test, and continuous evaluation through viva-voce have also been given by the esteemed members for upgrading the standard of students.

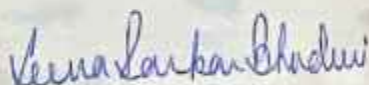
Resolution No.4

Departments have been asked to initiate Add -On courses within the approved framework of UGB to promote a better learning environment.

Resolution No.5

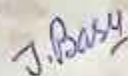
A committee to be formed pertaining to the Criteria of AQAR to facilitate the annual AQAR submission process. It was resolved that after incorporating the committee members' suggestions, the AQAR shall be submitted.

The meeting ended with a vote of thanks to the Chair.



Dr. Leena Sarkar Bhaduri  
Coordinator, IQAC

  
Coordinator  
IQAC  
Shree Agrasen Mahavidyalaya  
Dalkhol, Uttar Dinanapur



Dr. Jayeeta Basu  
Principal

Shree Agrasen Mahavidyalaya  
Dalkhol, Uttar Dinanapur

**Minutes of the Meeting of the Internal Quality Assurance Cell**

**December 08, 2023**

A meeting of the IQAC was held on December 08, 2023 at 2:15 PM in Room No S102.

The meeting started with the welcome remarks of the Principal. The Principal presented an overview of the issues to be discussed in the meeting.

Resolution No.1

Confirmation of Minutes

Minutes of the IQAC Meeting held on September 05, 2023 were confirmed.

Resolution No.2

All the Committee members have been informed and guided by the Principal regarding the process of collecting data for Criterion II and Criterion III. Accordingly category wise job distribution allocated for smooth functioning of the committee.

Resolution No.3

Several new proposals suggested by the External members of IQAC and also by other members regarding the best practice of the institution:

- Mid-day meal for students who come from distant places.
- Restart Entry-in-Service coaching classes for aspiring students.
- Proposal to be sent to Government for setting up hostel in college.

The meeting ended with a vote of thanks to the Chair.

*Leena Sarkar Bhaduri*

Dr. Leena Sarkar Bhaduri

Coordinator, IQAC

Coordinator,  
IQAC

Shree Agrasen Mahavidyalaya  
Dalkhola, Uttar Dinanagar

*J. Basu*  
Dr. Jayeeta Basu

Principal

Principal

Shree Agrasen Mahavidyalaya  
Dalkhola, Uttar Dinanagar