



## **YEARLY STATUS REPORT - 2022-2023**

### **Part A**

#### **Data of the Institution**

<b>1.Name of the Institution</b>		<b>Shree Agrasen Mahavidyalaya</b>
• Name of the Head of the institution		<b>Dr. Jayeeta Basu</b>
• Designation		<b>Principal</b>
• Does the institution function from its own campus?		<b>Yes</b>
• Phone no./Alternate phone no.		<b>7001104058</b>
• Mobile No:		<b>7001104058</b>
• Registered e-mail		<b>shreeagrassenmahavidyalaya@gmail.com</b>
• Alternate e-mail		<b>drjbjana@gmail.com</b>
• Address		<b>Dalkhola ,Bhusamoni</b>
• City/Town		<b>Town</b>
• State/UT		<b>West Bengal</b>
• Pin Code		<b>733201</b>
<b>2.Institutional status</b>		
• Affiliated / Constitution Colleges		<b>Affiliated</b>
• Type of Institution		<b>Co-education</b>
• Location		<b>Urban</b>

• Financial Status	Grants-in aid																
• Name of the Affiliating University	University of Gour Banga																
• Name of the IQAC Coordinator	Dr.Leena Sarkar Bhaduri																
• Phone No.	9830830091																
• Alternate phone No.	8100475550																
• Mobile	9830830091																
• IQAC e-mail address	leenasarkar.80@gmail.com																
• Alternate e-mail address	shreeagrasenmahavidyalaya@gmail.com																
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://samdlk.ac.in/wp-content/uploads/2022/08/AQAR-2021-22.pdf">https://samdlk.ac.in/wp-content/uploads/2022/08/AQAR-2021-22.pdf</a>																
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes																
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://samdlk.ac.in/">https://samdlk.ac.in/</a>																
<b>5.Accreditation Details</b>																	
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 2</td> <td>B</td> <td>2.32</td> <td>2023</td> <td>30/03/2023</td> <td>29/03/2028</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 2	B	2.32	2023	30/03/2023	29/03/2028
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to												
Cycle 2	B	2.32	2023	30/03/2023	29/03/2028												
<b>6.Date of Establishment of IQAC</b>	24/07/2014																
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>																	
<table border="1"> <thead> <tr> <th>Institutional/Department /Faculty</th> <th>Scheme</th> <th>Funding Agency</th> <th>Year of award with duration</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>INSTITUTIONAL</td> <td>NSS</td> <td>UNIVERSITY OF GOUR BANGA</td> <td>2022-23</td> <td>70,000/-</td> </tr> </tbody> </table>						Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	INSTITUTIONAL	NSS	UNIVERSITY OF GOUR BANGA	2022-23	70,000/-		
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount													
INSTITUTIONAL	NSS	UNIVERSITY OF GOUR BANGA	2022-23	70,000/-													
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>	Yes																
• Upload latest notification of formation of	<a href="#">View File</a>																

IQAC		
<b>9.No. of IQAC meetings held during the year</b>	<b>01</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
Implementation of Mentoring programme for students across all streams. Every department regularly conducts mentor mentee meeting to support students to improve their learning and leadership skills.		
Organisation of Seminars for students in collaboration with different departments of Shree Agrasen Mahavidyalaya.		
Teachers are encouraged to use ICT tools in the Teaching -Learning process.		
Extention activities are promoted for extensive community service.		
Innovative evaluation process is also encouraged to assess the quality of students.		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		

Plan of Action	Achievements/Outcomes
<p>More ICT tools to be used to encourage students in learning the strategies of presentation and technology in education.</p>	<p>Students have learnt to use technology in delivering presentation in class. Students have learnt to use different tools in developing and enhancing their skill.</p>
<p>Conducting Seminars and workshops in blended mode for exhibiting advancement of technology to rural students.</p>	<p>Excellent response from students as they truly enjoy sessions conducted by different professors online and gradually, they are getting accustomed to it.</p>
<p>Encourage students in participating in extension activities.</p>	<p>Several programmes conducted by NSS where student volunteers actively participated and made the programme successful. Students participated in several NSS and NCC National Level camps wherein they got an opportunity to interact with students of other states and understand their lacunae to compete with advanced group of students.</p>
<p>Lesson Plan to be prepared as per CBCS syllabus and each class to be conducted as per lesson plan.</p>	<p>All the teachers meticulously followed the lesson plan duly approved by Principal and most of the Departments could complete their syllabus within the stipulated period.</p>
<p>To start Add- on courses to ensure that graduates who pass out getting these courses would have knowledge, skills and aptitude for gainful employment in the wage sector in general and also encourage entrepreneurship among the students. skills and aptitude for gainful e</p>	<p>As of now Commerce &amp; English Department has completed their add-on course on GST and the other departments are moving ahead with the wage workshops. Self-Defence course for students is continuing in every session.</p>
<p><b>13. Whether the AQAR was placed before</b></p>	<p><b>Yes</b></p>

statutory body?

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	29/08/2023

#### 14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	22/01/2024

#### 15. Multidisciplinary / interdisciplinary

Multidisciplinary learning is a wonderful way to totally integrate education into a comprehensive unit rather than scrambling to draw connections between seemingly unrelated parts. It empowers a student to see tangible correlations across subject matters rather than view each in a discreet manner. It is a curriculum in which a single topic is studied from the viewpoint of more than one discipline. The multidisciplinary approach relies on people crossing disciplines to share knowledge, thereby enhancing the scope and depth of learning. Interdisciplinary education is similar to multidisciplinary in the sense that it looks to combine knowledge from multiple disciplines. However, it emphasizes the importance of the process rather than the product of something. Interdisciplinary focus is to combine theories, methodologies, and perspectives from two or more disciplines; it connects a single theme or idea across disciplines. Multidisciplinary learning refer to the involvement of multiple disciplines to varying degrees on the same continuum. The common words for multidisciplinary and interdisciplinary are additive and interactive respectively. The more general term "multiple disciplinary" is suggested for, when the nature of involvement of multiple disciplines is unknown or unspecified. While multiple disciplinary teamwork is appropriate for complex problems, it is not always necessary in every single project. Shree Agrasen Mahavidyalaya follows CBCS curriculum and we look forward to introduce multidisciplinary learning with the options available in the curriculum. Our college is located in a rural place where most of the students do not get proper guidance at home. They don't realize their potential and strength unless the teachers guide them, motivate them and channelise them in best direction. Interdisciplinary/multidisciplinary education is not unidirectional

so students get an opportunity to explore their interest in various subjects and eventually they can choose a right career in their life. It will help them to understand the real world and carve their future career path accordingly.

#### **16.Academic bank of credits (ABC):**

Academic Bank of Credits has been established on the lines of the National Academic Depository (NAD), in the sense, NAD is the backbone of ABC, where the students' academic data are held and academic awards are stored (i.e. storehouse of academic awards). Despite the fact that ABC enables students to register or commence credit transfer, the final outcomes of credit redemption and issuance of certificates, as well as the compilation of award records, are administered by academic institutions via the NAD Platform. It is a systematic approach and it will allow students more flexibility and mobility in academic field. It will be extremely beneficial for the students once the affiliating University implements it.

#### **17.Skill development:**

The main objective of the Skill India programme is to provide adequate training in market-relevant skills to over 40 crore youth by 2022. It also aims to create opportunities for the development of talent within the country and improve the overall scope and space for underdeveloped sectors. This enhances productivity and opportunities for employability. Skill India Mission is to provide market-relevant skills training. Every student does not pursue higher studies and they do not have that acumen to excel in whatever they are compelled to pursue. Skill Development courses give an ample opportunity to nurture the original talent that an individual has, subsequently giving an individual a scope to identify the field where he/she can be employed. The chief objective of the country is to empower the youth of the country with adequate skill sets that will enable their employment in relevant sectors and also improve productivity. It is yet to be implemented by the affiliating university. Hopefully after implementation our college will be highly benefited. Our college is located in a rural area so students along with education are already involved in different skill-based works to support their family and to continue their education. Due to financial crisis, they do not get proper training as a result of it most of them struggle to get established in their life. If they get an opportunity to pursue skill development courses, they will get proper training to get a secured position in the job market.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

In a country education is of prime importance and so knowledge system is improved and upgraded if knowledge is transferred or disseminated in Indian language. There is conglomeration of culture in our country as there is diverse language and diverse religion. Culture is integrally associated with regional language and if there is a thrust on Indian language in higher education then our rich culture will not decay. Embracing Indian language does not mean disrespecting foreign language which is internationally acclaimed. However if there is a scope to integrate Indian knowledge system with Indian language then our future generation can think in a different way. Our college is a multilingual college as it is in a rural area. Here students not only speak in their mother tongue but also in their local dialects. Since there are many first generation learners our faculty members generally take their classes bilingually, thereby respecting their mother tongue and also disseminating correct information to them. Online courses along with offline classes are very much innovative and productive. Online courses are yet to be implemented by the affiliating University but simultaneous running of online and offline courses are highly productive. Scope of learning expands and especially in our college students try to engage themselves in other activities too besides their conventional mode of learning. They will get more academic flexibility to continue their education.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Outcome based education is an educational theory that bases each part of an education system around goals (outcomes). By the end of the educational experience, each student should have achieved the goal. There is no single specified style of teaching or assessment in OBE; instead, classes, opportunities, and assessments should all help students achieve the specified outcomes. The role of the faculty adapts into instructor, trainer, facilitator, and/or mentor based on the outcomes targeted. OBE focusses on the following skills when developing curricula and outcomes : Life skills, Basic skills, Professional and Vocational skills, Intellectual skills, Interpersonal and Personal skills. Every Department in our college frames proper programme outcomes as per the CBCS curriculum of the University of Gour banga. Although OBE is not directly applicable for the Undergraduate curriculum as framed by the University. Keeping in mind the objective of the topics under respective subject heads, course objectives are framed and accordingly classes are taken by the faculty members. Classes are conducted in such a manner that -clarity, flexibility, involvement and comparison are maintained in the class.

## 20.Distance education/online education:

In distance mode of learning, there is no interaction between a student and his mentor. Students are completely on their own with a self-paced time schedule to complete the course. They just have to adhere to the exam deadlines and submission dates. Such kind of studying requires a lot of self-motivation and discipline as there is no one watching over or continuous performance of the students. Online learning is a more modern way of studying. It utilizes the Virtual Learning Environment (VLE) - such as Moodle, Collaborate or Blackboard to share multimedia lectures, have discussions, send student resources, and conduct exams. The lectures are prerecorded or are held live. It is a more interactive teaching method where the teacher and student often meet through the digital medium. Although University of Gour Banga does not offer any online course still online education gained significant momentum during Covid -19 pandemic. Our students were very active in the virtual classes. They participated in every interaction, delivered online presentations and participated in all types of online activities. During that period besides their regular mode of education, they got opportunity to pursue several certificate courses to expand their periphery of knowledge. Spoken English certificate course was offered to students and even online classes were also conducted for competitive examinations. Majority of the students spontaneously participated in the programme.

### Extended Profile

#### 1.Programme

1.1	24
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

#### 2.Student

2.1	2410
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>



2.2		1024
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		
File Description		Documents
Data Template		<a href="#">View File</a>
2.3		594
Number of outgoing/ final year students during the year		
File Description		Documents
Data Template		<a href="#">View File</a>
<b>3.Academic</b>		
3.1		32
Number of full time teachers during the year		
File Description		Documents
Data Template		<a href="#">View File</a>
3.2		34
Number of Sanctioned posts during the year		
File Description		Documents
Data Template		<a href="#">View File</a>
<b>4.Institution</b>		
4.1		44
Total number of Classrooms and Seminar halls		
4.2		21230264.09
Total expenditure excluding salary during the year (INR in lakhs)		
4.3		39
Total number of computers on campus for academic purposes		

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The curriculum is set by University of Gour Banga. The institute has designed a well planned master routine keeping into account the prescribed format of class distribution required for effective curriculum delivery. The ratio of honours and general courses has been managed according to the requirement of UGC curriculum. From the current academic session, University of Gour Banga has adopted CBCS (Choice Based Credit System) curriculum for all UG courses, and Shree Agrasen Mahavidyalaya (as an affiliated college to University of Gour Banga) also has adopted the CBCS system. The master routine has been designed in such a way that simultaneously CBCS system and NEP can be in operation. Duration of classes is adjusted to 1 hour and laboratory classes are also adjusted considering the minimum required credit hours for each laboratory courses. Internal Assessment would carry direct weightage in total marks in CBCS system and NEP for each paper, so internal assessment methods are given more importance and has been restructured. Feedback system assures the quality of the effectiveness in curriculum delivery, at the end of the academic year. Tutorial classes are also held during the academic year where discussions are made with the students about the effectiveness of curriculum delivery. Regularised class tests and laboratory tests (wherever applicable) has ensured proper delivery of the curriculum and preparedness of the students during academic sessions.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The routine committee and the academic committee designs a academic calendar at the beginning of the year including a guideline for conducting internal assessments throughout the year. Departmental HODs also adhere to the academic calendar, and conduct continuous internal assessment procedures, and they submit the CIEs to the

college authority from time to time. College also uploads the class routine in college website and circulate among the students via whatsapp groups. same is done for conducting internal assessments.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://samdlk.ac.in/academic-calender">https://samdlk.ac.in/academic-calender</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**3**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Minutes of relevant Academic Council/ BOS meetings	<b>No File Uploaded</b>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

03

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

54

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

35

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The diverse programs of the Affiliating University (University of Gourbanga) incorporates wide range of issues (Gender, Environment and Sustainability, Human values and Professional Ethics) with the local as well as global need in the UG curriculum. On Gender : From the most fundamental concept of Gender to ancient feminist philosophy; from an understanding of basic concepts of Gender equality, women empowerment with the social phenomenon. These elements are incorporated at varying levels in the different disciplines of UG. On Environment and Sustainability : The curricular aspect is one of the main stays of this institution. The

multi-dimensions of environment and sustainability as a cross-cutting issue is carefully placed in the curriculum and syllabus of UG program. Students of various courses are taught environmental values with sustainability development with environment laws, pollution, natural resource management laws, pollution, natural resource management, waste management, biodiversity, ecosystem, biome of the world, wetland conservation, rural development, etc.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

04

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

**1.3.3 - Number of students undertaking project work/field work/ internships**

154

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**C. Any 2 of the above**

File Description	Documents
URL for stakeholder feedback report	<b>No File Uploaded</b>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<b>No File Uploaded</b>
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://samdlk.ac.in/student-satisfaction-survey-sss/">https://samdlk.ac.in/student-satisfaction-survey-sss/</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

**1789**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

## 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

537

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

### 2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

After periodic evaluation of the first year (Hons) students, two months after their admission, two categories of students are found advanced and slow learners, depending on their basic knowledge and performance in their evaluations. As most of the students are first generation learners, college prefers to give special emphasis on their learning process and adaptability to the academic environment. To match up their compatibility different kind of methods like mock teaching, remedial classes, group discussions, interactive practical sessions, advanced learning by systematic seminars etc. are organised. For example, in mock teaching the advanced learners are asked to upgrade their knowledge via interactive session after completion of the lecture. College actively appreciate the advanced learners by providing them various reference books to dig deeper into the subject and encourage them to share their understanding and concepts with their classmates in the form of reverse classroom. College encourages the slow learner students to do board work to make better understanding of the subject. E-contents like power point presentations and You Tube study videos are used to clear the doubts of the students wherever necessary.

Special tutorial classes are organised for slow learners to enhance their academic strength. Tutorial classes are accommodated in the

college routine and as and when required teachers conduct the classes for special benefit of the students.

File Description	Documents
Link for additional Information	<a href="https://samdlk.ac.in/eclass-room/">https://samdlk.ac.in/eclass-room/</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2410	32

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Different departments of Shree Agrasen Mahavidyalaya arranges various student centric programmes that enable students to develop self confidence and rectify their mistakes. Departments follow mainly chalk - Talk method of teaching, interactive method and participative method for holistic development of the students. Students actively participate in various extracurricular activities held in Shree Agrasen Mahavidyalaya. Students actively participate in Youth Parliament competitions organised by the Government of West Bengal, to exhibit their skill and acumen in versatile fields. During regular class hours, faculty members of various departments counterdebates and disscusses on various issues where students are encouraged to come with different opinions and thoughts which pave the way of arguments as well as a way of learning. Various cultural and academic competitions are also organised by which the students get the scope of participative learning. Along with regular academic curriculum, educational tours are also organised in the nearby areas. The students get the opportunity to stay along with their friends and increase their level of knowledge through observation and discussion. They also develop the sense of responsibility and the ability to work in a team.



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Worldwide research has shown that ICT can lead to an improved student learning and better teaching methods. In addition to chalk and talk method of teaching, Faculty members are nowadays using ICT enabled learning tools such as- PPT, PDF, video clippings, audio clippings and other online resources to expose the students for advanced knowledge and practical learning. Language Lab is specially used for enhancing the communication skill of students. The college campus has high-speed WIFI internet facility, available across classrooms. The institute has subscription to Information and Library Network (INFLIBNET) Centre to access online resources. The College library is also ICT enabled and it is using the KOHA software for library management. The students are encouraged to use NPTEL, Sodhganga, e- ShodhSindhu for their academic purpose.

Teaching Learning process has developed to a great extent with the application of ICT. The traditional chalk-Talk method is now supplemented by power point presentations, audio clips, videos and several other interactive methods. To rationalize the theoretical understanding and the current perspectives of research on the topics, several techniques are used by teachers to make academics more interesting to students. Smart boards are installed in some classrooms with projectors. These devices are used to show audio-visual content to students. These teaching aids enhance students interest and help them to think beyond their capacity. Since dissertation is incorporated in the syllabus, students learn to give

presentations in class.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://samdlk.ac.in/class-rooms-with-ict-facilities/">https://samdlk.ac.in/class-rooms-with-ict-facilities/</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

32

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	No File Uploaded

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

32

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. /

**D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

10

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)****2.4.3.1 - Total experience of full-time teachers**

28

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal examinations are organized meticulously by the respective departments. Students are given ample notice at least 10 days before the scheduled exams. These exams take place in department classrooms under the supervision of faculty members. Any student found using unfair means during the exam will have their answer script cancelled. In such cases, a meeting with the Head of Department (HOD) is arranged, involving a written commitment from the student. The student's guardian countersigns the responsibility and pledges against future misconduct. With the principal's approval, the student may retake the examination with a new set of questions. The evaluated answer scripts are shared with students, and any objections are addressed through communication with the

examiner. Reassessment is also available as an option. There are descriptive Test, MCQ test, Viva Voce, Seminar presentation, Project, assignments and other methods of assessments. Blended mode of assessment in terms of offline and online methods are applied

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Shree Agrasen Mahavidyalaya offers the evaluated answer scripts to the students for transparency of assessment. They have to return back the papers within a stipulated time with countersigned by their guardians. If there is any objections regarding the evaluation the students may apply in a prescribed form to the convenor of the exam committee. The Convenor forward the application to the respective departments for consideration of the claim validity. The issue is addressed through communication with the examiner. Reassessment is also available as an option.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

At Shree Agrasen Mahavidyalaya, both educators and students are intimately familiar with the comprehensive Programme and course outcomes woven into the fabric of the institution's offerings. Through a finely curated curriculum, the college aims to foster a holistic development of its students, emphasizing not just academic excellence but also holistic growth. Professors, dedicated to nurturing intellectual curiosity, guide students toward mastering the program's outcomes, ensuring a blend of theoretical knowledge and practical application. This ethos empowers students to develop critical thinking, problem-solving, and communication skills, all vital for their professional and personal success. Additionally, the institution encourages a learning environment where

students actively engage with the outcomes, fostering an ethos of lifelong learning. With a commitment to these outcomes, The College endeavors to shape individuals who are not just proficient in their disciplines but also equipped with the skills and mindset to adapt, innovate, and lead in an ever-evolving world.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Programme outcomes and course-specific objectives to ensure the efficacy of its educational endeavors. Rigorous assessment mechanisms, including diverse evaluation methods such as examinations, projects, presentations, and practical assessments, are employed. These assessments are thoughtfully designed to measure students' understanding, application, and mastery of the intended learning outcomes. The institution maintains a keen focus on aligning these evaluations with the defined outcomes, ensuring that each student's progress is measured comprehensively and accurately. Moreover, faculty members actively engage in refining these assessment strategies, incorporating feedback loops that facilitate continuous improvement in the evaluation processes. By emphasizing transparent and robust evaluation methodologies, Shree Agrasen Mahavidyalaya ensures that the attainment of Programme outcomes and course specific objectives not only gauges academic proficiency but also cultivates a deeper understanding and application of knowledge, preparing students to excel in their chosen fields beyond the confines of the classroom.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the

**year**

**497**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

**2.7 - Student Satisfaction Survey**

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://samdlk.ac.in/student-satisfaction-survey-sss>

**RESEARCH, INNOVATIONS AND EXTENSION**

**3.1 - Resource Mobilization for Research**

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**01**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

01

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	Nil

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**

**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

6

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.2 - Research Publications and Awards**

**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**

**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

09

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**

### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

08

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The NSS, NCC and Women Development Cell of Shree Agrasen Mahavidyalaya are actively involved in a wide range of extension activities which serve the local community and also provide holistic education to the students on different environmental and social education to issues, thus helping them to become responsible citizens of our country. These extension activities address different issues like health and hygiene, women empowerment and gender sensitization and green initiatives in which students and staff participate enthusiastically. The Women Development Cell organised a Webinar on " Violence against Women : Issues & Challenges" on June 3rd,2022 to spread awareness among students and the teaching fraternity of the college. Students enthusiastically participated and raised their issues in open forum. The session was highly interactive and their horizon of knowledge was expanded after listening to the talk of the eminent speakers..

College administration andNSS unit of college organised Covid Vaccination drive for college students. Around 800 students were vaccinated. Green initiative was also taken by the NSS unit. Different plastic containers were recycled as tubs for planting saplings to enhance the beauty of college. Blood Donation Camp, Anti-Tobacco Day , World Environment Day, World Cycle Day,BanMahotsav week and International Yoga Day.The NCC and NSS unit of the college organised two day workshop on International Yoga Day. NCC unit organised Puneet SagarAbhiyan, Pared Day besides the celebration of Independence Day & Republic Day.



File Description	Documents
Paste link for additional information	<a href="https://samdlk.ac.in/women-development-cell">https://samdlk.ac.in/women-development-cell</a>
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

54

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/

**NCC/ Red Cross/ YRC etc., during the year**

474

File Description	Documents
Report of the event	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration****3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

01

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year****3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

03

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Shree Agrasen mahavidyalaya was founded on 1st September, 1995. It is situated in a non-descript place, in a small village, Bhusamoni at Dalkhola in Uttar Dinajpur. Since inception the objective of the institution is to uplift the illiterate people and spread the seeds of education by providing eminent pedagogy. The college started in a miniature form but today it has flourished to a great extent. Currently it offers 5 programmes at the undergraduate level with 16 departments. The institute has adequate infrastructural facilities like 13 classrooms, computer laboratories, departmental laboratories and a well organised central library for successful running of the courses offered. There is a smart classroom with internet facilities. There is another virtual classroom with a mini auditorium. The college has a medicinal plant garden maintained by the department of Environmental Science. The college has its own playground for conducting annual sports. The Central Library has a number of 13,290 books. The college has 3.88 areas in the campus with an internal playground which has a verdant green land. The college maintains an ecofriendly environment in college premises as it is a plastic free campus. The college is always conscious about maintaining the learning environment. It has anti-ragging cell and students are regularly subjected to counselling about the adverse affects and consequences of ragging. We are also conscious of the gender equity. To maintain and raise awareness of hygiene among girl students the college has installed vending machine for any acquisition of sanitary napkins.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Shree Agrasen mahavidyalaya has good resources in respect of cultural activities, sports, games (indoor, outdoor), gymnasium, yoga etc.

A. The resources, the college possesses, related to musical instruments include, which are used in various cultural functions.

B. As sound health is a pre-requisite of better learning and teaching, the college gives utmost importance on games and sports, gymnasium, yoga etc.

i) The college has its own playground. The students of Shree Agrasen Mahavidyalaya participate and organized district and state level sports. The college has good repository of instruments pertaining to games and sports.

ii) The institution lays importance in indoor games for boys and girls providing required instruments like carom-board, ludo, table tennis, chess, Chinese checker etc.

iii) The college has a Mini Indoor Games Complex, which is used for the purpose of gymnasium.

iv) The College has sufficient yoga facilities and equipments for physical and mental fitness.

v) The institution has an Open-Air Stage to the north of the playground for hosting different district level, college level cultural programs. Shree Agrasen Mahavidyalaya the District Level Youth Parliamentary Programme.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://samdlk.ac.in/sports-games/">https://samdlk.ac.in/sports-games/</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

60

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

6

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://samdlk.ac.in/class-rooms-with-ict-facilities/">https://samdlk.ac.in/class-rooms-with-ict-facilities/</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

41,08,232

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS software : KOHA

Nature of automation (fully or partially) : Partially

Version : KOHA 20.05

Year of Automation : 2022

Until 2014 our college library was being managed manually. With the growing need of the time commensurate with advancement of information technology, the college felt the need of making our library an automated one. Accordingly it adopted the software, viz, KOHA 20.05 approved by the UGC. As a result, library services

such as accession, cataloguing and lending of books, periodicals etc., generating membership cards and other related official works got digitalized - thereby making the library services smoother and upto date. Hence the interest among the users of availing library facilities has gone up noticeably.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="http://samlibdlk.org.in:8009/">http://samlibdlk.org.in:8009/</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**B. Any 3 of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**495743**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

#### 4.2.4.1 - Number of teachers and students using library per day over last one year

41

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college is well-equipped with modern IT tools like computer, LCD projector, Internet, different soft-wares, CC Camera, TV etc., and there is a sea-change in substituting manual work force by that of technology equipped one. Almost the entire administrative work, ranging from student admission to the disbursement of salary to the employees, is performed through utilizing the technological tools. Admission process, examination system and financial transactions related to the process are done online. All kinds of notifications, circulars and tenders are made both online and offline mode. Attendance of the employees is taken manually as well as digitally. Teaching and learning process is also vastly run with the help of soft-technologies. Each academic department has their own computers linked with high-speed internet. Besides, the library of the college uses sufficient IT tools like computers, soft-wares etc. including subscribing different e-journals- manuals-books etc. It is to be noted that the students are entitled to make use of these facilities as much as they need.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

##### 4.3.2 - Number of Computers

39

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

292710

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

At Shree Agrasen Mahavidyalaya, a meticulously designed framework governs the upkeep and utilization of its diverse facilities. The laboratory spaces stand as bastions of scientific exploration, meticulously maintained and equipped to facilitate cutting-edge research and experimentation across various disciplines. The library, a treasure trove of knowledge, offers a vast array of resources carefully curated to support academic pursuits, fostering an



## environment

conducive to learning and intellectual growth. The sports facilities serves as more than a mere playground; it's a crucible where students forge camaraderie, resilience, and sportsmanship, fostering holistic development beyond the classroom. The computer infrastructure provides students with the technological tools necessary for today's digital landscape, ensuring they are adept at leveraging technology for academic and practical applications. Classrooms, the nucleus of academic discourse, are designed to foster interactive learning, equipped with modern amenities to enhance the educational experience. At Shree Agrasen Mahavidyalaya, the seamless integration of these facilities within established systems underscores the institution's commitment to providing a comprehensive and enriching educational environment for all its students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1347

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

31

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

C. 2 of the above

File Description	Documents
Link to institutional website	<a href="https://samdlk.ac.in/photo-gallery/">https://samdlk.ac.in/photo-gallery/</a>
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

192

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

192

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## **5.2 - Student Progression**

### **5.2.1 - Number of placement of outgoing students during the year**

#### **5.2.1.1 - Number of outgoing students placed during the year**

**07**

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**5.2.2 - Number of students progressing to higher education during the year**

**5.2.2.1 - Number of outgoing student progression to higher education**

47

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

03

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

4

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Shree Agrasen Mahavidyalaya serves as a vibrant hub fostering student representation and engagement across administrative, co-curricular, and extracurricular realms. Within its dynamic framework, the institution actively champions student involvement in decision-making processes, ensuring their voices are heard in administrative matters. Through elected councils, students become integral parts of discussions, shaping policies that impact their academic journey. Beyond the confines of traditional academia, Shree Agrasen Mahavidyalaya thrives on co-curricular and extracurricular initiatives. Students are encouraged to participate in diverse activities spanning cultural events, publication of annual magazine, sports, student welfare and other various interests. These avenues not only nurture talents but also instill values of teamwork, leadership, and social responsibility. This inclusive approach fosters a sense of belonging and ownership among students, nurturing a community where every individual finds opportunities for personal growth and contribution. Shree Agrasen Mahavidyalaya stands as an exemplar in nurturing well-rounded individuals by integrating academics with diverse avenues of engagement, preparing students for the complexities of the modern world. However, The election process is suspended in the HEIs for whole West

Bengal since last few years. But some selected students along with the faculty members are performing the task of the students council in Shree Agrasen Mahavidyalaya























































File Description	Documents
Paste link for additional information	<a href="https://samdlk.ac.in/student-union/">https://samdlk.ac.in/student-union/</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

1

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association is a registered society , West Bengal Act XXVI of 1961 No. S/16/12703 of 2002-2003. The Alumni association was formed in the year 16th August 2016, registration number 59974 of 2016-17. The main objective of the association is to bridge the gap between the college and the alumni. The association aims to link the alumni to the institution, to develop strategic plans and to support the college to achieve its vision and to enable the institute to add value to all its stakeholders. The association has highlighted the

necessity for arranging smart class room for the students to make education attractive and lively. The association also emphasized the installation of sanitary napkin

vending machine for the girl students, ramp for the physically handicapped students. The alumnus often extend their help to the faculty members of the college to prepare students for YPC programmes. Some of the alumni often participate in social service with great enthusiasm for the rural children of the locality. They provide valuable suggestions as and when the college requires their help. Taken classes under Career Counselling and Entry in Service Cell, Shree Agrasen Mahavidyalaya Donation of books in College Library for the students. Food distribution activities during COVID period in the College locality. Donated Oxygen Cylinder for serious patient of the locality during Pandemic period. Sponsored the expense of structuring the appearance of waiting room for parents/guardians in the college campus.

File Description	Documents
Paste link for additional information	<a href="https://samdlk.ac.in/alumni/">https://samdlk.ac.in/alumni/</a>
Upload any additional information	No File Uploaded

<b>5.4.2 - Alumni contribution during the year (INR in Lakhs)</b>	<b>E. &lt;1Lakhs</b>
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File Description	Documents
Upload any additional information	<a href="#">View File</a>

**GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Shree Agrasen Mahavidyalaya started its journey towards excellence since 1st September 1995 to fulfil the demand of higher education in the locality. The college, located at an ideal site within the Municipal area surrounded by picturesque landscape with ever green, calm and quite atmosphere free from pollution, din and bustle of Municipal crowd, is the sixth degree college in the district of North Dinajpur. Our vision is to become the best educational institute by imparting equitable, inclusive, ethical, flexible and

multidisciplinary knowledge to the budding students to serve the society. Our vision is to provide opportunities for the integrated development of the local youth irrespective of caste, creed, religion and gender. The college also envisions to provide basic higher education to the deserving students both of the backward communities and general category.

In the Academic Year 2022-2023, the college administration has performed several activities keeping in mind the holistic development of the students.

College has signed 03 MoUs with three eminent institutions to carry out versatile activities to enrich our students.

College has conducted several social awareness and environmental awareness programmes involving our students. As a part of Institutional Social Responsibility, our college organized a Seven Day Special Camp in Surta Village which is an adopted village of the college. Our NSS volunteers organised several programmes there - adult literacy, spread the importance of learning among the primary school students, cleaning surrounding and also general awareness programme to update the standard and literacy of the people.

File Description	Documents
Paste link for additional information	<a href="https://samdlk.ac.in/vision-and-mision">https://samdlk.ac.in/vision-and-mision</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college promotes the culture of decentralization in the processes of Academics and Administration as adopted by the management. The Governing Body is the apex body of the institution, formed as per the statute of the University of Gour Banga. Principal of college is the Secretary of the Governing Body. President of the Governing Body is selected by the Government of West Bengal. Policy matters and all important decisions are taken by the Governing Body regarding academic and administrative affairs. Besides the governing body, the college has Bursar, Secretary of the Teachers' Council who are entitled to play vital role in framing the policies as well as governance.

Implementation of policies regarding academic matters are monitored



by IQAC. It takes decisions related to curricular, co - curricular and extra-curricular activities. This decentralization has resulted in increasing the overall quality and strengthening the capacities of the various branches of administration.

Different sub committees of Teachers' Council, constituted of the faculty members of the college, are formed every year for smooth functioning of academic activities of the college.

There are also various Administrative Sub Committees, composed of both the faculty members and non-teaching staff members of the college, formed for smooth functioning of the Administrative Activities of the college.

Anti-Ragging Cell and Students' Grievance Redressal Cell have been formed as per Government norms and guidelines.

File Description	Documents
Paste link for additional information	<a href="https://samdlk.ac.in">https://samdlk.ac.in</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The apex body of the institution chalks out different plans and accordingly strategies are taken through a series of meetings of the concerned committees of the college. Few selected perspective plans, effectively deployed in the Academic Year 2022-23 are:

- To conduct several seminars and workshops on Job oriented courses. Career Counselling Cell is specially set up to take such initiative to motivate the budding under graduate students to choose a right path in their life after completion of their course.
- To sign MoUs with different institutions to encourage the students to participate in extension work, community engagement and Community Outreach activities and to grow environmental awareness among the students.
- As a part of the social responsibility the college plans to organise several outreach programmes to reach out to the remote villages and update the existing socio-cultural environment of the place. NSS volunteers throughout the year organise several events in college campus and also in

different villages for generating mass awareness among people in Yoga, environment protection, literacy campaign etc.

- To organise gender sensitization programmes to make the students aware of domestic violence and to stop early marriage.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://samdlk.ac.in/career-counseling">https://samdlk.ac.in/career-counseling</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Governing Body of the College is the apex body in the administration of the college which works in close co-operation with the Principal as the Head of the Institution. The Principal regulates and maintains a congenial relationship with the Teaching and Non-Teaching staff members to create an efficient academic environment within the institution. All major policy decisions like the recruitment of the Principal, Bursar, teaching and non teaching staff, sanctioning leave to all stakeholders, adopting major financial policies, taking disciplinary actions are taken by the Governing Body following the usual rules and regulations of the Government of West Bengal. The College follows all the rules and regulations of UGC, the Department of Higher Education of West Bengal and the affiliating University, viz., The University of Gour Banga. In the context of the college administration, the Governing Body takes the leadership role in decision making process. The Governing Body of the college consists of : 1. President (Selected by the Govt.) 2. Principal (Secretary, Ex -Officio) 3. Govt. Nominee -01(one) 4. University Nominee - 01 (one) 5. Teachers' Representative - 03 (Three) 6. Non- Teaching Staff Representative - 01 (One) 7. General Secretary of Students Union (Ex- Officio) - 01 (one). The Governing Body forms different sub- committees which help to execute the academic and administrative plans and policies smoothly. They are ; 1. IQAC Cell 2. NAAC Committee 3. Academic Committee 4. Admission Committee 5. Library Committee 6. Routine Committee 7. Examination Committee 8. Backward Cell Committee 9. NSS 10. NCC 11. Finance Committee 12. Building Committee 13. Grievance Redressal Cell 14. Women Development Cell 15. Anti - Ragging Committee.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	<a href="https://samdlk.ac.in/wp-content/uploads/2024/07/organogram">https://samdlk.ac.in/wp-content/uploads/2024/07/organogram</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

#### 6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The college does not have cooperative system but all the newly recruited teachers and staff through Govt. of West Bengal get advance from college to fulfil their financial necessity. The casual staff members who do not get bonus before puja from govt., college provides them puja ex-gratia. The female staff members enjoy maternity leave of six months as per Govt. rule. The female staff members can also avail Child Care Leave as per Govt. rule. Non-teaching staff and State Aided College Teachers enjoy a special health scheme by Govt. of West Bengal named Swasthya Sathi. The teachers enjoy special health scheme by Govt. of West Bengal named as West Bengal Health Scheme. Teachers and Non-Teaching Staff can avail Casual Leave, Medical Leave, OnDuty Leave, Paternity Leave, Pension and Family Pensionary Benefits, Gratuity Benefit and Leave Encashment.

For entertainment both the teaching and the non-teaching staff can enjoy Table Tennis, Chess, Carrom, Gymnasium etc. There is a guest room in college to extending support to any staff in exigency and also it used to attend guests in college. There is complete E-Governance, fully air conditioned staff room, water purifies, Staff Rooms and College Office are Air Conditioned, Campus Security, Housekeeping Staff, Electricians and parking facility for the staff-vehicles.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

Nil

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

01

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

API score and Career advancement is done accoprding to latest UGC Guidelines, in collaboration with Dept. of Higher Education, Govt of West Bengal. IQAC verifies the documents and forward the application to proper authority for appraisal and career advancement procedures. Professors undertake various career advancement schemes including seminars, workshops, administrative duties, examination related

duties for career advancement. Institution , being a govt aided one, and being governed by UGC rules, and rules of Dept. of Higher Education, Govt. of West Bengal, cannot design its own appraisal system separately. But the college has its own mechanism for collecting data from all faculties to fillup the AQAR data, through which it keeps records of all the development of faculty and staff members during the year.

File Description	Documents
Paste link for additional information	<a href="https://samdlk.ac.in/igac-documents">https://samdlk.ac.in/igac-documents</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Audit preparations are done by college management, in consultation with Bursar and Accountant. External Audit is done on regular basis at the college. The day-to-day checking of college books of accounts and financial statement is made by the Bursar appointed by the Governing Body (GB) of the college. On behalf of the college, Bursar conducts an internal audit of book of accounts. At the end of each financial year, the complete financial statement of the college is audited by a registered Audit and Accounts Firm. External Audit is done by Director of Public Instruction, Govt. of West Bengal. Till 2019-2020 external audit is completed but for the session 2021-2022 and 2022 -2023 external audit is yet to be completed as the auditor is yet to be selected by the govt. Internal audit is completed till 2021-2022.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

**Nil**

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institution follows transparency and democracy in the entire procedure of mobilization and utilization of funds. Apart from regular grants from the Govt. of West Bengal and UGC grants, the College has been able to get funds from persons, trusts and Uttar Banga Unnayan Parsad. The institution also encourages faculty members to submit major and minor research projects for obtaining grants and funding from various funding agencies. The institution regularly motivates the reputed and established alumni to generously contribute for overall development of the college. Once the funds are mobilized, adequate measures are taken for utilization of the same. The Finance Committee or the Building Committee initiates tender process (e-tender) with the concurrence of the Governing Body. Various Committees and Sub-Committees as required get involved in executing the work as per the proposal submitted and sanctioned. The teacher members and non-teaching members of all these committees vigil when the work is undertaken by the execution authorities like PWD/Municipality/Contractors etc. For all kinds of work, the College strictly adheres to the financial rules of the Govt. of West Bengal as well as the Govt. of India. The mobilization and utilization of funds are audited regularly by the internal auditors i.e. the Bursar of the College at the institutional level.

File Description	Documents
Paste link for additional information	<a href="https://samdlk.ac.in/notice_types/tender-notice">https://samdlk.ac.in/notice_types/tender-notice</a>
Upload any additional information	<a href="#">View File</a>

#### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC plays a significant role in both the academic and administrative developments of the college. Among many, following are few selected initiatives adopted by IQAC. 1. IQAC collects feedback from the students, teachers, nonteaching staff, alumni and employers, analyzes them and takes necessary actions for improvements. 2. For the holistic development of the students, IQAC proposes to include co curricular classes in the college routine to organize Quiz Contest, Students' Seminar, Value and Ethic Education, Gender Sensitization, Anti-Ragging programs, Career Counseling and NSS activities for the students etc. 3. IQAC also proposes to create slots in the college routine to organize Yoga/Gym. Classes, Development of Soft Skills like language and communication skills, computer skills etc. After these proposals IQAC takes necessary steps to institutionalize them. 4. To expose our students to advanced level of education and also for their exposure in different fields, IQAC proposed and executed MoUs with institutions- Panskura Banamali College and Raiganj Surendranath Mahavisyalaya. Faculty exchange programme will truly enrich the students of the college.

File Description	Documents
Paste link for additional information	<a href="https://samdlk.ac.in/career-counseling">https://samdlk.ac.in/career-counseling</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Following are the methods of the institutional review system of the teaching learning process of the college. 1. Each department regularly takes Continuous Assessment of different types to understand the progress of the learners. 2. Formal-informal Mentor-Mentee meetings between teachers and students help to identify and solve the problems of the students coming from different Socio-Economic backgrounds. 3. IQAC reviews the learning outcomes and identifies the students' progression. 4. Joint meetings of the IQAC and Head of the Departments (H.O.D.) are organized periodically to review the progress of the students. 5. Department wise Internal Results of the students have been discussed in Teachers' Council meeting.



File Description	Documents
Paste link for additional information	<a href="https://samdlk.ac.in/department_types">https://samdlk.ac.in/department_types</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://samdlk.ac.in/igac-documents">https://samdlk.ac.in/igac-documents</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Shree Agrasen Mahavidyalaya has set up certain measures to maintain gender equity in college :

The girls common room, and vending machine for sanitary napkins, grievance redressal cell to address any issues related to gender discrimination or harrassessment. A dedicated women development cell exists in college for the holistic development of all the students in college.

Women centred issues are specially discussed in humanities classes for the overall development of students.

Women Development Cell is organised a webinar on June 3, 2022 on the topic " Violence against women : issues and challenges" in collaboration with IQAC , keeping in mind the World International Women's Day which is celebrated across the world on 8th March. In the Webinar, the guest speaker Prof. Sanchari Roy Mukherjee, Vice Chancellor, Dakshin Dinajpur University and (Addl.Charge) Raiganj University spoke in details about how women in society can take leadership roles, and be at par with men. She also focussed on sexual harassment of women at workplace (Prevention, Prohibition and Redressal ) act 2013 . Dr. Sudharshana Sen, Assistant Professor, Department of Sociuology, University of Gour Banga and Prof. Ajailiu Niumai, Professor of Sociology, University of Hyderabad spoke on trafficking issues of women. All the students, faculty members and even the non teaching female staff too participated in the programme.

To ensure safety of women in the campus shree Agrasen Mahavidyalaya has dedicated administrative staff in college office and the college also has security guards to keep a constant surveillance on the activities of students in college.

File Description	Documents
Annual gender sensitization action plan	<a href="https://samdlk.ac.in/women-development-cell">https://samdlk.ac.in/women-development-cell</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://samdlk.ac.in/common-room">https://samdlk.ac.in/common-room</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste

management Biomedical waste management E-waste management Waste recycling system  
 Hazardous chemicals and radioactive waste management

The College enhances the effort to keep the Campus Clean and Green with proper management of waste thereby encouraging everyone to be aware with the materials they use. To maintain the cleanliness within the Campus different ways are utilized which strengthens the eco - friendly environment within the college premises. Solid waste management : The huge volume of waste is managed meticulously every day. Coloured Dustbins are kept at specific places in and around the Campus. The accumulated solid - waste and organic waste materials are dumped in the dustbins which are collected by the municipality workers of the ward on regular basis. Dry waste products are left to decompose systematically over a period of time and the garden products are often burnt and disposed. The campus is addressed as "Plastic free zone" which limits the amount of waste being generated within the campus. All the E- waste like non - working laboratory equipments, computers, printers, monitors etc are sold as scrap materials to the vendors for recycling. This is done in a systematic way thereby following the rules of the Purchasing Committee. The obsolete items are ruled out of the stock register for the future records which ensure safe recycling. Green audit is done every year to keep a eco friendly campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="https://samdlk.ac.in/green-campus-policy">https://samdlk.ac.in/green-campus-policy</a>
Any other relevant information	<a href="#">View File</a>

<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	C. Any 2 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b>  <b>1. Restricted entry of automobiles</b> <b>2. Use of Bicycles/ Battery powered vehicles</b> <b>3. Pedestrian Friendly pathways</b> <b>4. Ban on use of Plastic</b> <b>5. Landscaping with trees and plants</b>	<b>B. Any 3 of the above</b>
<b>File Description</b>	<b>Documents</b>
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<b>No File Uploaded</b>
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>A. Any 4 or all of the above</b>
<b>File Description</b>	<b>Documents</b>
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<b>No File Uploaded</b>
Any other relevant information	<b>No File Uploaded</b>
<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-</b>	<b>D. Any 1 of the above</b>

**reading software, mechanized equipment 5.**  
**Provision for enquiry and information :**  
**Human assistance, reader, scribe, soft copies of**  
**reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Shree Agrasen Mahavidyalaya always promotes harmony and inclusiveness in its approach and curriculum. It organises programmes that reflect social harmony, cultural inclusiveness and regional aspects of the society. Independence Day, Republic Day, International Mother language day, International Women's day, National Sports Day, birth and death anniversaries of famous personalities are celebrated in the college. Students of Shree Agrasen Mahavidyalaya come from diverse socio - economic background, and college takes initiative to create an environment which is all-inclusive to people from all strata of the society. College provides and arranges for various scholarship schemes that enables students from poor economic background to continue higher study in the college.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Shree Agrasen Mahavidyalaya always sensitises its students regarding their responsibilities as citizens. Students are always sensitised regarding their conduct and behaviour. A code of conduct for students already exists in the college website and students are asked to follow the rules laid down by the college authority. Anti-Tobacco Day celebration, World Environment Day, plastic free campus programmes are the initiatives taken by the NSS unit of the college to arouse awareness among responsible students and employees for a sustainable environment in college. Seminar on "Violence against women : issues and challenges" was organised by the Women Cell on June 3rd, 2022 to raise the issues that girls women face in rural areas. In this programme a small attempt was taken to kindle the spirit among girls /women so that they fight against domestic violence, fight for their position in the family and also with an aim to change the perspective of men towards women.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

<p><b>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</b></p>	<p><b>D. Any 1 of the above</b></p>
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File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	<a href="#">View File</a>

#### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

India is a country with cultural diversity and innumerable festivals are celebrated within the country. To maintain the ideals of our rich heritage , the institution celebrates the national festivals and the birth/death anniversaries of the great personalities to inculcate the sense of unity, harmony and secularism among the students. All the faculty members celebrate the "durga Puja" which is a big festival in west Bengal. After the puja vacation all the faculty members and staff of the college through handshakes and best wishes of "Bijoya Dashami" begin their college with love and bliss. Independence Day and Republic Day are celebrated in a grand manner in the college where the National Flag is hoisted by the Principal of the college and the NCC units perform parade. All the faculty members, administrative staff members and students join the event which make them grow as responsible citizens. The birth/death anniversaries of the great Indian personalities are observed in the College with huge respect. The students from all the departments celebrate the birthday of Dr. Sarvapalli Radhakrishnan i.e. 5th September as Teachers' Day. The College celebrates the birth/death anniversary of Rabindranath Tagore every year with huge respect to mark a tribute for the icon through cultural programmes.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Best Practice -1 Title: Environmental Awareness and Protection**

**2. Objectives of the Practice** a. Nurture Environmental Awareness among the students.

b. Explore the causes of environmental degradation in the surroundings. c. Develop habits among the students and staff members to participate in Environmental Protection Activities.

**3. The Context :** increases the chance of water and air pollution in higher intensity.

**4. The Practice** 4.The Best Practice has been executed in to two ways- 1. Environmental Awareness 2. Environment Protection

**5. Evidence of Success** In all the activities categorized above, the target groups of students (NSS Volunteers) actively participated as per the scheduled programmes.

**6. Problems Encountered and Resources Required** a. People are unaware of the hazards of environmental degradation and so it becomes challenging to convince them. Illiteracy is the major cause of pollution. Unknowingly the villagers pollute water resources by washing clothes, utensils and also by throwing unwanted plastic in water.

b. Resource required:

Sensitization programmes are required to generate mass awareness among people.

**Best Practice-2**

**Title : Add-on Courses**

**2.Objectives of the Practice**

To give students an opportunity to upgrade themselves with different skill oriented courses.

**3. Context :**



Emerging unskilled population.

#### 4.Practice:

Teaching the final year and pre final year students basics of commerce, develop their soft skills through professional grooming which is extremely essential in any profession and also strengthening their self defence through taekwondo classes.

5.Evidence of Success: Confidence of students have increased.

6.Problems Encountered and Resources Required: Shortage of time in CBCS system.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Effective curriculum delivery to students of all socioeconomic background and demographics. Shree Agrasen Mahavidyalaya is committed for effective curriculum delivery to its students, and takes utmost care in completing the syllabus in the classroom.

The distinctive performance of the institution is the constant effort to motivate and encourage downtrodden students in academics, self defence and women empowerment . Most of the students come from very remote areas where the social environment is not so progressive, students even though desirous , do not get that support from their family to pursue higher education. Dedicated whatsapp group for all semesters not only cater to the official requirement but also notes are circulated by faculty members for their better performance in exam.

Empowering students has been the call of the day. In this modern era, violence against students especially girl students is becoming very common in every street of both rural and urban setting. It is very important for everyone to be prepared mentally and physically and be well equipped with required skills and techniques to defend oneself from any kind of anti-social elements prevailing in the society today. To equip the girl students already self defence

classes are running in college and to strengthen the mental strength of girl students various types of awareness programmes are organised by the women cell. Compared to the earlier students now they are more agile and headstrong in taking decisions in their life.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

1. Preparation for developing proper infrastructure for implementation and functioning of NEP 2020 frame work in UGprogrammes. 2. Proposal for development of a college museum has been placed in IQAC and TC meeting and follow up action to development of college Museum will be in consideration. 3. Prepartaion for signing of a number of MoUs with renowned collaborators for creating opportunities for holistic development of the students.